

REGIONAL SERVICE COMMITTEE ELECTIONS

Annual Assembly of the Midwest Region

Addison, IL
October 24, 2015

Role Descriptions and Recommended Experience

These descriptions and recommendations of candidate experience are taken directly from the Guide to Local Services (2014 Revision), pages 6-1, 6-2, 6-6, 6-7 and 6-8.

Of note, the Guide to Local Services states a term of service is three years. The Midwest Region passed a motion at a previous Assembly to modify this from three years to two years. This modification applies to all RSC positions **with the exception** of Delegate and Alternate Delegate (remains a three year term for these two positions).

Ballot

The ballot is attached for your review and use. Names of those individuals expressing interest and willingness to serve (prior to 10/17/15) are included on the ballot. Other candidates can be “written in” during the Business Meeting of the Assembly. RSC Elections will be the last item on the agenda of the Business Meeting.

RSC Officers

Officers of the RSC are the chair, vice chair, secretary and treasurer. In the absence of a chair or vice chair, there may be an interim chair until an election assembly is held. Officers are elected to serve for three (3) years. The term of service shall begin following the election. To be of utmost benefit to those they serve, it is recommended that officers attend Nar-Anon meetings on a regular basis.

Chair

The chair should have leadership and organizational abilities and be capable of conducting business meetings. The recommended experience for this position is three (3) years continuous service in Nar-Anon.

Duties

- Presides over all RSC meetings and assemblies
- Stays informed of all subcommittee activities and is available for support with any concerns
- Calls for an assembly after the WSC to hear the delegate's report
- Calls for assemblies whenever the RSC or delegate deems them necessary
- Signs all committee correspondence
- Is a co-signer on the RSC bank account
- Holds a post office box key if any

Vice Chair

The vice chair should be willing to become chair at the end of the current chair's term. If the chair is unable to fulfill the position, the vice chair assumes the chair's position for the duration of the term or until an election assembly is held.

The recommended experience for this position is three (3) years continuous service in Nar-Anon.

Duties

- Acts as parliamentarian for the RSC
- Is a co-signer on the RSC bank account

Interim Chair

This position is needed when areas are preparing to establish a region. It may also be necessary between assemblies if the offices of chair and vice chair become vacant. The recommended experience for this position is the same as for the Chair.

Regional Delegates

Regional delegates and alternate delegates should be members who have been ASRs. If this is not feasible, regions may select from members who have completed a minimum of three years continuous service as GSRs in Nar-Anon. When elected as delegates and alternate delegates, they can no longer hold office in the area or region. Delegates and alternate delegates are elected to serve for three (3) years. The term of service begins following the election. Alternate delegates should be willing to become delegates at the end of their delegate's term, upon assembly approval.

Delegates

- Work for the good of Nar-Anon, providing two-way communication between the region and Nar-Anon as a whole
- Provide a written report to the board of trustees on region and delegate activities
- Speak for members, groups, and areas within the region at the world service level
- Attend all regular meetings of the RSC, assemblies, the WSC, and when invited, area meetings
- Work closely with ASRs, the RSC, and subcommittees
- May serve on subcommittees, although not as chair
- Contact inactive areas to determine their status at the region level
- Are a source of information regarding the Twelve Traditions and Concepts, providing input in matters which concern them
- Keep the region informed of the *Conference Agenda Report (CAR)* as soon as it becomes available, prior to the WSC
- Coordinate and facilitate as many sessions as the RSC requests to review the *CAR*
- Obtain a group conscience at the assembly to vote on items in the *CAR* and a vote of confidence for items not in the *CAR*
- Visit groups to report on the WSC in cooperation with ASRs within the region
- Become active members of a World Service Committee – current committees are Budget and Finance, Events (World Service Conference and World Convention), Literature, Narateen, Newsletter, Outreach, Policy and Guidelines, Resource Development, Website, and World Pool

Alternate Delegates

- In the delegates' absence, perform the duties of delegates previously listed
- In the event delegates are unable to fulfill the duties of their position, assume the delegates' duties until an election assembly can be held
- Attend all regular RSC meetings and assemblies, and when invited, area meetings
- May serve on one or more of the RSC subcommittees
- Attend the WSC with their delegate in the last year of the delegate's term to become familiar with the WSC process (this is conditional upon approval by their region and WSO)
- May join world service committees, which are listed under Delegates

Subcommittees

The RSC may establish subcommittees to carry out the work of the region. These subcommittees shall include, but are not limited to, Outreach - HI/PI, Literature, Convention and Events. Subcommittee chairs shall be elected at the assembly.

Once a chair is chosen, the committee may elect its own officers. Regular meetings are usually held in central locations. Each committee submits written reports of their activities and finances at RSC meetings and at the assembly. An itemized budget is to be prepared by the committee to submit to the RSC for approval.

Outreach - Hospitals and Institutions (HI)

This subcommittee acts as a resource to groups and members in their efforts to carry the Nar-Anon message into hospitals and institutions to those who may not be aware of Nar-Anon, keeping in mind the Twelve Traditions.

Outreach - Public Information (PI)

This subcommittee acts as a vital link between individuals seeking help and Nar-Anon members who share their experience, strength, and hope. Its mission is to provide information regarding Nar-Anon to agencies and the public, following the *Nar-Anon Outreach Guide*. PI is responsible for keeping the region's meeting directory current with information provided by the ASRs.

Literature

This subcommittee meets regularly to develop new ideas and new literature proposals to be submitted to the World Service Literature Committee. Its mission is to be an instrument to produce literature for the Nar-Anon Fellowship as a whole, thereby helping the overall unity. In an effort to involve all members, the subcommittee may hold workshops at conventions or other Nar-Anon events.

Conventions/Events

This subcommittee plans, organizes, and hosts region conventions and events. It also encourages and supports area conventions and events.

Ad Hoc or Special Subcommittees

Ad hoc or special subcommittees may be formed, as needed, by motion and approval of voting members of the RSC. The purpose of ad hoc or special subcommittees is to carry out a short term goal as requested by the RSC. These subcommittees present a report to the RSC upon completion of their assignment.

Regional Service Committee Ballot

Annual Assembly of the Midwest Region

Addison, IL

24-Oct-15

Regional Chair

Cyndee D

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Alternate Delegate

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Regional Vice Chair

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Outreach Committee Chair

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Convention Chair

Delegate

Ruth M

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IMPORTANT NOTE:

Indicate your vote by placing an 'X' between the parentheses